Joint Permit Application Form

It is the applicant's sole responsibility to comply with all requirements of the Restrictive Covenants, ALG&CC Bylaws, ACC Policy, and Zoning Ordinance. Applications must be submitted by 3pm the Friday before meetings. This permit becomes null and void if work or construction authorized is not commenced within six months, or if construction or work is suspended or abandoned for a period of six months at a time after work is started. Incomplete applications will not be put on the agenda. See Joint Permit Application Handbook for detailed information in filling out

Date Filed

Next meeting Date

Application Deadline

ACC and ALSZD meetings are every

1st and 3rd Thursday at 9:00am

_	form.	omi Pe	тин Аррис	ation Handbook for detail	ied iiiio	rmation in	ming out	I^{s}	and 3" Tr	ursday at 9:0	Юат
Pr	operty	Data	:				\mathbf{D}_{i}	ate of Surve	ey:		
Leg	Legal Subd:			Unit:		E	Block:		Lot/Tract:		
Add	dress										
Pr	operty	Own	er:								
Name:											
Address:											
Phone:						Email:					
Co	ntracto	or wh	o will per	form the work C	Check l	nere if O '	WNER				
Na	те:							License#			
Add	dress:									•	
Ph	one:					Email:					
				project, I am aware that I co quired permits and properly						nitial:	
				Permit is required, it m			-			ill be issued.	-
	Required	☐ No	t required: V	illage Signature may be	required	d as confir	·		s.		
							Signature			Date	
				be done. Supporting doo wings of all proposed work,							
						8		8,	, - - 1		<u></u> ,
Cafe	:		Mator	rial. Col	low(a):			:	Height:		
Sqft. Material Roof Reflectivity: Plat inch					Color(s): 6'x6' Deck Posts Y N			Driveway 6" Base Course: Y N			
	tbacks a			1 1	<u> </u>	1 11			arremay s	Dase Course.	
Zoned:			R-1	☐ R-2		C-N		□ C-C			CS
			le family res.	family res. Multi-family res. Front		Neighborhood Comm.		Country Club	Comm. Communi		y Services
Existing Setbacks Proposed Setbacks			_			Rear			Sides		
Proposed Setbacks ACC			S'	Prom		Kear	ACC Permit #				
		As heard an	d decided by the ACC on th	nic	day	of					
	Denied	and of									
ΑL	SZD								ALSZD P	Permit #	
	Approve	d	As heard an	d decided by the ALSZD on	n this	day	of		,		
	Denied			•				Approved l	by		

By signing below property owner(s) acknowledge:

I understand that I am responsible for ensuring all requirements and necessary permits are provided, that all rules of the Covenants, Conditions & Restrictions (CC&Rs), Alto Lakes Golf & Country Club, Inc. (ALG&CC) Bylaws, Architectural Control Commission (ACC) Policy Guidelines, and Alto Lakes Special Zoning District (ALSZD) Ordinance are followed. Club office must verify Club bills and dues of the member of record and/or builders are in good standing. No permit will be issued, nor plan be approved, or permit issued if either builder or member has current violations of restrictive covenants or building instructions. New plans submitted will not be approved if there are existing violations by either member or builder. Approved plans and permits will be on the job site during construction.

I understand that the ACC and the ALSZD will require a copy of a Village of Ruidoso (VoR) permit if the Village requires a permit for the work to be performed. (The VoR performs all building code inspections.) Permits for ACC, ALSZD, and the VoR must be displayed and visible.

I understand that a non-refundable fee may be required and I am responsible for paying all applicable fees as described on the ACC and ALSZD Fee Schedules. I agree to have ACC fees billed and/or credited to my member account. Fees are billed when permits are approved. Applicable fine(s) may result from: construction without ACC approval, violations of CCR's or Design Guidelines, failure to respond to violation notification, failure to pick up permit, failure to display permits during construction, failure to request final inspection, failure to return permit before expiration, failure to request extension prior to expiration.

I understand that projects that do not pass final inspection may be subject to a re-inspection fee. An additional inspection fee may be required for work done without a permit. If completion of construction is likely to extend beyond the permit issuance time frame, a request for an extension must be approved prior to the date of expiration or a fine may be imposed.

survey may be no m	nat where a project requires a survey shown ore than five years old and I do hereby d, dated, is correct as the property, and that no other buildings or	epose an	d say that the sur	rvey I have provided, dra	fted by
improvements to the	e property, and that no other buildings or	improve	ments have been	added to the property.	
account for ACC application will b	I acknowledge the above and author permits and fees; no improvement oe constructed, and optionally: if apcontact of representative.	s other t	han those spe	cifically described in t	his
	ndividual or firm named below to apping the ACC and the ALSZD. This apport ALSZD.				
Representative:					
Address:					
Phone:		Email:			
Signature of Prop	perty Owner	Sign	ature of Property	Owner	
Affidavit is	required for appointment of Owner's Re	presentat	ive:		
	te:)				
Cor	unty:)				
This instrur	ment was acknowledged before me on thi	s	_ day of	, year	·
My Commi	ssion Expires:	lic			

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ACC Permit Fee Schedule

Owner:	
OWIET	

New Mexico Gross Receipts Tax (NMGRT) is required to be collected for all Non-Refundable fees.

Plan Review Fees for Remodel and Additions by Square foot	Fees	Cost					
50 to 400	\$100						
401 to 1000	\$150						
☐ 1001 to 3000+	\$250						
Plan Review Fees for New Home Construction							
☐ New Construction	\$250						
First six month extension for New Construction	\$250						
Plan Review Fees							
Over the Desk							
Repaint, restucco same color as existing	\$0						
Limited landscaping (no irrigation)	\$25						
Re-asphalt driveway (tear out and redo)	\$50						
Replacements of ancillary construction (no change in coverage or color)	\$50						
Reroof, no change in coverage (copy of Village permit required)	\$50						
Replace decking, no change in coverage	\$50						
Requires ACC Meeting							
Plan Review for all other projects	\$50						
First six month extension for projects other than new construction	\$50						
Variance Request							
Approved Variance Structural	\$500						
Approved Variance Non-structural	\$250						
Fines for non-compliance							
Construction without ACC Approval	\$500						
Failure to respond to Violation Notification	\$250 +\$25 day						
☐ Violations of CCR's or Design Guidelines	\$250 +\$25 day						
☐ Inspection fee for work done without a permit	\$100						
Re-inspection Fee	\$50						
Failure to pick up permit	\$50						
Failure to display permit during construction	\$50						
Failure to request final inspection	\$50						
Failure to return permit before expiration	\$50						
Failure to request extension before permit expiration	\$50						
	Total						

ACC Fees and fines are billed to your member account.

A deposit of \$500 for new construction and \$250 for all other projects will be charged to the member's account and forfeited upon failure to clean entire lot after inspection and notification, or refunded at project completion if lot is clean upon inspection of entire lot.

Inspections to be initiated by reports from members as well as inspections in the normal course of duties (see Inspections below). Upon the first inspection, if cleanup is required, the owner will be notified. Upon all subsequent inspections, if cleanup is required, the owner will be notified and \$50 will be deducted from the deposit. Cleanup must be performed within one business day (not including holidays or weekends). *Policy approved in the ACC Minutes of 4-19-18, ratified by the Board of Directors on 5-22-18*

ALSZD Permit Fees

*Owner:*_____

App	olication Fees				
			Fees		Cost
	Filing Fee – Request for a change in zoning	\$300 plus noti	ice	\$	
	Filing Fee – Variance	\$300 plus noti	ice	\$	
	Filing Fee – Conditional Use Permit	\$200 plus noti	ice	\$	
	Short-term Residential Rental Permit, Two year term	\$900 2 year te	rm	\$	
	Short-term Rental Compliance Inspection	\$150 per year		\$	
	Filing Fee – Notice of appeal of change in zoning	\$150 plus noti	ices	\$	
	Filing Fee – Appeal of Variance or Conditional Use Permit	\$150 plus notices		\$	
No Z deck	mit Fees Coning District Permit shall be required for: interior work, exterior painting footprint, non-irrigated/watering/sprinkler landscaping that does not encreplaints such as: dogs on a leash, motorhome/camper parking, and forest head	ach into setback	s, nor will Zoni		
Encl	osed Buildings and Ancillary Structures	Description	Sq Ft	Fee	Cost
	New construction, including additions to existing buildings, accessory buildings, roof expansion, and enclosure of space already under roof. Fee is	SF heated		\$150 +	\$
	inclusive of all work permitted, except landscaping and irrigation, under a	x \$0.10	\$ \$		
	single site plan. One permit is required for each dwelling unit or commercial area intended to be occupied by a single business.	SF Unheated ¹		x \$0.10	\$
	New ancillary construction, including decks, walks, patios, courtyards, dog runs, walls, pools, tennis courts, driveway, parking, paving, landscaping, irrigation and all other exterior improvements. Fee is inclusive of all work permitted under a single site plan. One permit is required for each dwelling unit or commercial area intended to be occupied by a single business.			\$50	\$
	Zoning District Permit for demolition	re ture	\$125 \$50	\$	
Exis	ting Structures, driveways, and landscaping				
Rout	Replacement of the following, with no additions or change in coverage, but with a change of Walls, irrigation, dog runs, driveway/parking/paving(including "topping") decks, wallks, patine Maintenance & Repair	ring \$25	\$		
	Maintenance or repair of the following, with no additions or change in coverage of Walks, patios, courtyards, Dog runs, Decks, Exterior walls (minimal), Driveway	\$25	\$		
Pena	ulties (Penalty fees are cumulative)				
	Violation resolved after notification (Ret tag or letter)			\$0	\$
	Violation resolved after 1st Violation letter			\$100	\$
	Violation resolved after 2 nd Violation letter	\$500	\$		
with	Failure to respond – In addition to outstanding permit fees and cumulative fines (Lincoln County Clerk	\$2600 + fees + permit revoke for 1 year (12 months)			
	ailure to Respond: FOREST HEALTH VIOLATIONS (Referred to ACC)	•	ACC for resolution		
- '	Total fees (non-taxable) submit check po	ayable to ALSZD) for this amoun		2 2 2 2 2 3 3 3 4 4 4 4 4 4 4 4 4 4 4 4

ALSZD DOES **NOT** BILL MEMBER ACCOUNTS. PAYMENT OF CASH OR CHECK, PAYABLE TO ALSZD, IS DUE WHEN PERMIT IS ISSUED AT MEETINGS.

¹"Unheated" includes all unheated square footage under roof including covered decks, porches, garages and carports