

# Alto Lakes Special Zoning District

## Meeting Notice for Upcoming Regular Meeting

The Alto Lakes Special Zoning District Commission meets at the Alto Lakes Golf and Country Club, 1 Mulligan Drive, Alto, NM. Actual meeting room to be posted before the meeting. Agenda to be posted on nmalszd.com no later than seventy-two hours prior to meeting.

### MINUTES DECEMBER 16, 2021

1. Call to order: **ROI 9:00 AM**
2. Roll call:  
Roi Ratliff Present X Absent \_\_\_  
Pam Wilson Present X Absent \_\_\_  
Nicki Foreman Present X Absent \_\_\_  
Delphina Ortiz Present X Absent \_\_\_  
Robert McWilliams Present X Absent \_\_\_
3. Pledge of Allegiance: **LED BY ROI**
4. Approval of Meeting Agenda: Motion: **PAM** Second: **ROBERT**
5. Approval of Minutes from 12/02/21: Motion: **PAM** Second **NICKI**

#### PERMIT REQUESTS:

- 1) **OWNER JAY SCOTT & MARY JANE SHAVER "SCOTT"**  
**CONTRACTOR: TRAVIS MILHORN**  
**PROPERTY: 151 BUENA VISTA DR SUBD: LAKESHORE EST; UNIT 2;BLK 6; LOT 6**  
**REQUEST: stucco & wrought iron courtyard, extend back deck w/trek 12x18 1311 sq ft.**  
Motion: **ROI** Second: **DELPHINA**  
**Comments: Permit issued; fee \$50 Mr. Shaver will complete a Joint Permit Application for roof extension when he is ready to proceed with extension.**
- 2) **OWNER:**  
**CONTRACTOR:**  
**PROPERTY:**  
**REQUEST:**  
Motion: Second:  
**Comments:**
- 3) **OWNER:**  
**CONTRACTOR:**  
**PROPERTY:**  
**REQUEST:** Motion: Second:  
**Comments:**
- 4) **OWNER:**  
**CONTRACTOR:**  
**PROPERTY:**  
**REQUEST:**  
Motion: Second:  
**Comments:**

5) OWNER: CONTRACTOR:  
PROPERTY:  
REQUEST:  
Motion: Second:  
Comments:

C. **Short-term Rental Permits** 1 STR permit application for Destiny Real Estate, not complete and no one in attendance. Cindi called their office and spoke with Wilma, she thought the meeting was on Friday, 12/17/21 and they had not completed the mail out notifications to neighbors.

D. Re-plats:

7. OLD BUSINESS

- A. **Issues/Concerns/Complaints:**
- B.
- C. Past Actions:

Permit Follow-Up:

8. NEW BUSINESS –New topics:

- A. Public Comments: **Parking Complaint – Pam requested we table this in order to allow her time to gather more information and consult with counsel**
- B. Commissioner Comments: **SURVEY GUIDELINES NEED TO BE DETERMINED; DEFINE COURTYARD/ENCLOSURES WITH GUIDANCE FROM LIAM GRIFFIN**

9. Informal Discussions:

- 1) General comments or concerns – **Bill LeMasters in attendance, asked that the STR property addresses be published, ALSZD will consult with counsel to see if STR property addresses can be released, by request, and let Bill know if this is possible. Bill is concerned that all STR are operating within the guidelines and in compliance.**
- 2) **2022 calendar to be published, with only one meeting in January reflected, the remainder of the year to follow the 1<sup>st</sup> and 3<sup>rd</sup> Thursday of the month meetings.**

10. Treasurer's Report.

A. Permit Fees:

- 1) Total of permit fees receive: **\$50.00**
- 2) Additional fees received : \$

B. Bank account:

C. **Invoice Approvals Invoice to Liam for \$589.89 +\$500.00 to replenish account. Motion Roi Second Nicki**

11. Announcement of Upcoming Meetings: **Next Regular meeting: January 06, 2022 at 9:00; Stag Room of ALG&CC; 1 Mulligan Dr, Alto, NM. Submission deadline for permit applications is 3:00 pm December 23, 2021.**

12. Adjournment:

The agenda for the meeting can be revised and published up to seventy-two hours prior to the meeting and will be posted on the public bulletin board at ALG&CC, Alto, NM. At any time during the Open Meeting the Commission may close the meeting to the public to discuss matters not subject to the New Mexico Open Meetings Act. The Commission may revise the order of Agenda items considered at this Open Meeting.