

## Alto Lakes Special Zoning District

### ALSZD MINUTES AUGUST 20, 2025

1. Call meeting to order - **Cindi @ 9:00 am**
2. Attendance:  
James Abbott/Chair: Present x Absent \_\_\_ via phone  
Robert McWilliams: Present x Absent \_\_\_  
Chris Goff/STR: Present \_\_\_ Absent x \_\_\_  
Cindi Nutter (A): Present: x Absent \_\_\_
3. Pledge of Allegiance led by: **Cindi**
4. Approval of **Agenda** for **08/20/25**: Motion: **Robert** Second: **Jim**
5. Approval of **Minutes** from **08/06/25**: Motion: **Robert** Second: **Jim**

### PERMIT REQUESTS

1. OWNER:  
CONTRACTOR: **JAMES PARKER/MASTER BUILDERS** LICENSE: INSURANCE  
ADDRESS: **224 SADDLEBACK RD**  
SUBD: UNIT: BLK: LOT:  
REQUEST: **PERMIT EXTENSION – PERMIT EXPIRES 8/21/25**  
MOTION: **Robert** SECOND: **Jim**  
COMMENTS: **PERMIT EXTENSION FOR 6 MONTHS ISSUED**
2. OWNER: **JEFF & KRISTIN KRANTZ**  
CONTRACTOR: **WHITLOW CONSTRUCTION** LICENSE: INSURANCE:  
ADDRESS: **107 ALTO MESA**  
SUBD: **HM** UNIT: **4** BLK: LOT: **14A**  
REQUEST: **Room addition and garage – PERMIT EXPIRES 4/25**  
MOTION: **Jim** SECOND: **Robert**  
COMMENTS: **Permit issued for room addition and garage; \$1515 fee; not approved for retaining wall request due to project exceeding what engineering report recommended, will need to resubmit for this portion of the request.**
3. OWNER: **DANNY & LISA BRUMLEY**  
CONTRACTOR: **CDP BUILDERS** LICENSE: INSURANCE:  
ADDRESS: **114 DEER PARK**  
SUBD: **DPW** UNIT: **7** BLK: LOT: **8**  
REQUEST: **RETAINING WALL**  
MOTION: SECOND:  
COMMENTS: **needs to contact utility companies and request them to sign off on proposed project as well as submit an engineering report, resubmit with necessary documentation.**

4. OWNER: **WALT & KRISTINE TONGE**  
CONTRACTOR: **MARK MARQUEZ**      **LICENSE:**      **INSURANCE:**  
ADDRESS: **211 DEER PARK**  
SUBD: **DPW** UNIT: **3** BLK:      LOT: **95**  
REQUEST: **COURTYARD**  
MOTION: **Robert**      SECOND: **Jim**  
COMMENTS: **Permit issued; Fee \$501**

### **SHORT TERM RENTALS**

*UPDATE ON SHORT TERM RENTALS:*

### **PERMIT FOLLOW UP & NEW BUSINESS**

1. NEW TOPICS:
2. PUBLIC COMMENTS: David Campbell had some questions regarding extending his deck, lives in townhome on Midiron no setbacks on survey.
3. COMMISSIONER COMMENTS: **December ALSZD meeting will be changed to December 10, 2025 @ 9:00 am**
4. REPLATS:

### **OLD BUSINESS**

1. ISSUES/CONCERNS/COMPLAINTS:
2. PAST ACTIONS:

### **INFORMAL DISCUSSIONS:**

1. GENERAL COMMENTS:

2. ACC – ANY COMMENTS/CONCERNS

### TREASURER'S REPORT

1. TOTAL PERMIT FEES RECEIVED: **\$2016.00**
2. BANK ACCOUNT BALANCE:
3. INVOICE APPROVALS: **ROOM FEES \$50 PER MONTH; COMPLIANCE INSPECTIONS X4**

NEXT REGULAR MEETING WILL BE **September 03, 2025 AT 9:00 AM**; STAG ROOM OF ALG&CC, 1 MULLIGAN DR, ALTO, NM. **SUBMISSION DEADLINE FOR PERMIT APPLICATIONS IS 3:00 PM August 28, 2025**, **CONTACT us if you have any questions or to submit your request via email; [INFO.ALSZD@GMAIL.COM](mailto:INFO.ALSZD@GMAIL.COM) Phone number is (575)973-3162. SHORT TERM RENTAL AND COMPLIANCE PERMITS CONTACT ALSZD DIRECTLY, EMAIL: [INFO.ALSZD@GMAIL.COM](mailto:INFO.ALSZD@GMAIL.COM)**

### **ADJOURNMENT:**

PLEASE NOTE: THE AGENDA FOR THE MEETING CAN BE REVISED AND PUBLISHED UP TO 72 HOURS PRIOR TO THE MEETING AND WILL BE POSTED ON THE PUBLIC BULLETIN BOARD AT ALG&CC AS WELL AS ON OUR WEBSITE [NMAALSZD.COM](http://NMAALSZD.COM) AT ANY TIME DURING THE OPEN MEETING ACT THE COMMISSION MAY CLOSE THE MEETING TO THE PUBLIC TO DISCUSS MATTERS NOT SUBJECT TO THE NEW MEXICO OPEN MEETING ACT. THE COMMISSION MAY REVISE THE ORDER OF AGENDA ITEMS CONSIDERED AT THE OPEN MEETING.