

# Alto Lakes Special Zoning District

## Meeting Notice for Upcoming Regular Meeting

The Alto Lakes Special Zoning District Commission meets at the Alto Lakes Golf and Country Club, 1 Mulligan Drive, Alto, NM. Actual meeting room to be posted before the meeting. Agenda to be posted on nmalszd.com no later than seventy-two hours prior to meeting.

### MINUTES MAY 18, 2023

1. Call to order: **KEITH 9 AM**
2. Roll call:  
Keith Spaniel Present  Absent \_\_\_  
Pam Wilson Present \_\_\_ Absent   
Nicki Foreman Present  Absent \_\_\_  
Robert McWilliams Present  Absent \_\_\_
3. Pledge of Allegiance: **LED BY KEITH**
4. Approval of Meeting Agenda: Motion: **ROBERT** Second: **NICKI**
5. Approval of Minutes from **05/04/23**: Motion: **ROBERT** Second **NICKI**

#### PERMIT REQUESTS:

- 1) **OWNER: TOM & HARRIET LEE**  
**CONTRACTOR: R & G CONSTRUCTION**  
**PROPERTY: 102 BLUE RIDGE SUBD: SIERRA BLANCA; UNIT 1; BLK 2; LOT 24**  
**REQUEST: Courtyard front of home**  
Motion: **NICKI** Second: **ROBERT**  
Comments: **PERMIT ISSUED; FEE \$50**
- 2) **OWNER: JUSTIN BENNETT**  
**CONTRACTOR: WILLOW FALLS CONSTRUCTION**  
**PROPERTY: 105 BROADMOOR SUBD: UNIT: BLK: LOT**  
**REQUEST: Add covered trek deck**  
Motion: **NICKI** Second: **ROBERT**  
Comments: **PERMIT ISSUED; FEE \$50 – MATERIALS TO MATCH**
- 3) **OWNER: PARKER SMITH & DENISE BAPTISTE**  
**CONTRACTOR: R & G CONSTRUCTION**  
**PROPERTY: 516 HIGH MESA SUBD: LAKESIDE EST; UNIT 1; BLK 2; LOT 33**  
**REQUEST: 2 car attached garage** Motion: **ROBERT** Second: **NICKI**  
Comments: **PERMIT ISSUED; FEE \$222 PENDING VOR**
- 4) **OWNER: MARK YOUNGER**  
**CONTRACTOR:**  
**PROPERTY: 100 GREENBRIAR**  
**REQUEST: VARIANCE; ROOF TO EXISTING DECK; ACC ACCEPTS THIS REQUEST**  
Motion: **KEITH** Second: **ROBERT NICKIE ABSTAINED**  
Comments: **VARIANCE ISSUED; FEE \$300; OWNER WILL SUBMIT JOINT PERMIT APP**

5) **OWNER:**                   **CONTRACTOR:**  
**PROPERTY:**  
**REQUEST:**  
Motion:                         Second:  
**Comments:**

C. **Short-term Rental Permits**   **NAME CHANGE FOR PAM LOUDER \$35**

D. Re-plats:

7. OLD BUSINESS

- A. **Issues/Concerns/Complaints:**
- B.
- C. Past Actions:

Permit Follow-Up:

8. NEW BUSINESS

- A. New topics: **PROPOSED BYLAW UPDATES- KEITH TO CONTACT LIAM AND SUBMIT PROPOSED UPDATES TO COMMISSIONERS**
- B. Public Comments:
- C. Commissioner Comments: **KEITH TO COMPLETE CHUBB PAPERWORK. ADD JENNIFER GRAY TO NEXT MEETING**

9. Informal Discussions:

- 1) General comments
- 2) Update on unpermitted short-term rentals. **PAM**

10. Treasurer's Report.

- A. Permit Fees:
  - 1) Total of permit fees receive: \$
  - 2) Additional fees received : \$
- B. Bank account: **balance as of 4/31/23 \$11,931.45**
- C. Invoice Approvals

11. Announcement of Upcoming Meetings: **Next Regular meeting: June 1, 2023 at 9:00; Stag Room of ALG&CC; 1 Mulligan Dr, Alto, NM. Submission deadline for permit applications is 3:00 pm May 26, 2023.**

12. Adjournment:

The agenda for the meeting can be revised and published up to seventy-two hours prior to the meeting and will be posted on the public bulletin board at ALG&CC, Alto, NM. At any time during the Open Meeting the Commission may close the meeting to the public to discuss matters not subject to the New Mexico Open Meetings Act. The Commission may revise the order of Agenda items considered at this Open Meeting.