

# Alto Lakes Special Zoning District

## Meeting Notice for Upcoming Regular Meeting

The Alto Lakes Special Zoning District Commission meets at the Alto Lakes Golf and Country Club, 1 Mulligan Drive, Alto, NM. Actual meeting room to be posted before the meeting. Agenda to be posted on nmalszd.com no later than seventy-two hours prior to meeting.

### MINUTES NOVEMBER 04, 2021

1. Call to order: **ROI 9:00 AM**
2. Roll call:  
Roi Ratliff Present X Absent \_\_\_  
Nannette Tanner Present X Absent \_\_\_  
Pam Wilson Present X Absent \_\_\_  
Nicki Foreman Present X Absent \_\_\_
3. Pledge of Allegiance: **LED BY ROI**
4. Approval of Meeting Agenda: Motion: **PAM** Second: **NICKI** \_\_\_\_\_
5. Approval of Minutes from 10/21/21: Motion: **PAM** Second **NICKI**

#### PERMIT REQUESTS:

- 1) **OWNER VITO & LYNDA CARBONE**  
**CONTRACTOR:**  
**PROPERTY: 1391 HIGH MESA SUBD: HIGH MESA; UNIT 1;BLK 04; LOT 37**  
**REQUEST: Add 14x14 pergola; add 11x7 deck no roof**  
Motion: \_\_\_\_\_ Second: \_\_\_\_\_  
**Comments: Come back with revised plans and corrected application**
- 2) **OWNER: ROBERT & CYNTHIA TOLLEN**  
**CONTRACTOR:**  
**PROPERTY: 902 HIGH MESA SUBD: ALG&CC; UNIT 1; BLK 2; LT 2**  
**REQUEST: Dog Run**  
Motion: **ROI** Second: **NICKI**  
**Comments: Permit issued; Fee \$50**
- 3) **OWNER:**  
**CONTRACTOR:**  
**PROPERTY:**  
**REQUEST:** Motion: \_\_\_\_\_ Second: \_\_\_\_\_  
**Comments:**
- 4) **OWNER:**  
**CONTRACTOR:**  
**PROPERTY:**  
**REQUEST:**  
Motion: \_\_\_\_\_ Second: \_\_\_\_\_  
**Comments:**

5) **OWNER:**                      **CONTRACTOR:**  
**PROPERTY:**  
**REQUEST:**  
Motion:                              Second:  
**Comments:**

6) **OWNER:**  
**CONTRACTOR:**  
**PROPERTY:**  
**REQUEST:**  
Motion:                              Second:  
**Comments:**

C. **Short-term Rental Permits**

D. Re-plats:

7. OLD BUSINESS

- A. **Issues/Concerns/Complaints:**
- B.
- C. Past Actions:

Permit Follow-Up:

8. NEW BUSINESS – Nannette’s final meeting, remove her from contact info. Cell phone to be purchased specifically for ALSZD, Cindi to purchase. Resolution for Violation Fees to be drawn up for next meeting, Cindi will prepare document. STR Fee change proposal for next meeting, Cindi to prepare. Revamp Red Tags for STR usage, Cindi to prepare. Compliance officer job description, Cindi will prepare for next meeting.

- A. New topics:
- B. Public Comments:
- C. Commissioner Comments: **SURVEY GUIDELINES NEED TO BE DETERMINED; DEFINE COURTYARD/ENCLOSURES WITH GUIDANCE FROM LIAM GRIFFIN**

9. Informal Discussions:

- 1) General comments or concerns of commissioners Nannette, Thank you for your service! Steal fence violation brought to Roi’s attention.
- 2) Update on unpermitted short-term rentals. PAM – Mr. Young in violation, Cindi will send Pam updated STR spreadsheet, Host is out of date.

10. Treasurer’s Report.

- A. Permit Fees:
  - 1) Total of permit fees receive: **\$50.00**
  - 2) Additional fees received : **\$0**
- B. Bank account:
- C. Invoice Approvals

11. Announcement of Upcoming Meetings: **Next Regular meeting: November 18, 2021 at 9:00; Stag Room of ALG&CC; 1 Mulligan Dr, Alto, NM. Submission deadline for permit applications is 3:00 pm November 12, 2021.**

12. Adjournment: **11:15am**

The agenda for the meeting can be revised and published up to seventy-two hours prior to the meeting and will be posted on the public bulletin board at ALG&CC, Alto, NM. At any time during the Open Meeting the Commission may close the meeting to the public to discuss matters not subject to the New Mexico Open Meetings Act. The Commission may revise the order of Agenda items considered at this Open Meeting.